


# SWITCH OF REGULAR PAYMENTS & NOTICE OF VARIATION

# Heritage Bank

 Use this form to: Switch your direct debits and credits to your new Heritage Bank account.

## Step 1: My/Our Old Account Details

Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_ BSB: \_\_\_\_\_  
Name of Financial Institution: \_\_\_\_\_

## Step 2: My/Our New Heritage Account Details

Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_ BSB: \_\_\_\_\_  
Name of Financial Institution: Heritage Bank

## Step 3: Regular Payments List

I/We consent to Heritage Bank obtaining a 13 Month Regular Payments List from the relevant financial institution showing regular payments to and from my/our previous account described above.

I/We consent to the relevant Financial Institution compiling a Regular Payments List for the account above and disclosing the list to Heritage Bank I/We understand and acknowledge that:

1. The Regular Payments List contains my/our personal information;
2. I am/We are authorised to operate the accounts described in the schedule; and
3. The accounts listed are personal accounts held in my/our name(s).

## Step 4: Switching Instructions

I/We acknowledge Heritage will provide my/our Regular Payments list to confirm which payments will be switched to Heritage. This list may include periodical, recurring and 'pay anyone' online payments that are unable to be set up through the account switching process. I/We acknowledge that I/we will need to reestablish any customer initiated payments if I/we would like them to continue from my/our new Heritage account.

☐ Please call me to confirm which regular payments I'd like to switch.

My preferred contact number is \_\_\_\_\_

OR

Send regular payments list to:

☐ Email: \_\_\_\_\_

☐ My nominated postal address: \_\_\_\_\_

**Please Note:** You must confirm which payments from this list you would like Heritage to switch. We cannot process the request until this response has been received.

**Step 5:****Notice of Variation of Account Details**

I/We have switched financial institutions and as a result my/our account details, for the purposes of Direct Debits and Direct Credits, have changed.

I/We authorise Heritage Bank to notify each Debit User and Credit User listed in the attached schedules, through its Sponsor or User FI, as the case may be, of my/our changed account details on my/our behalf.

I/We acknowledge that provision of this Notice, together with the relevant Schedule attached, to each such Debit User or Credit User will change the account details set out in my/our direct debit arrangements and direct credit arrangements with them. The other terms of my/our original Direct Debit Request and Direct Credit arrangements are not affected.

I/We instruct each such Debit User and Credit User, with immediate effect, to use the new Heritage Bank account details provided above for my/our Direct Debits /Direct Credits.

**Step 6:****Agreement**

Signature of Account Holder One: \_\_\_\_\_

Signature of Account Holder Two: \_\_\_\_\_

**Step 7:****Once you have completed this form:**

Please return to the address below or visit your local branch:

Heritage Bank - Banking Services  
PO Box 190, Toowoomba QLD 4350

OR via email  
Email : [info@heritage.com.au](mailto:info@heritage.com.au)

**HERITAGE USE ONLY:**

Date Sent: