

# ACCOUNT CLOSURE REQUEST FORM

This form can be used to close transaction and savings credit card accounts with Heritage Bank.  
If you wish to close a personal or home loan facility please contact us on 13 14 22.

Date: \_\_\_\_\_

## Membership details

Member Number: \_\_\_\_\_

Member Name/s: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

I/we wish to close the following account/s (ie. S1, S26, L50): \_\_\_\_\_

OR  I/we wish to close all accounts underneath this membership

## Balance Instructions

Please return any remaining funds left in my account/s to me via:

Transfer to another Heritage account

Account Number: \_\_\_\_\_ S/L type \_\_\_\_\_

Account Name: \_\_\_\_\_

Transfer to another financial institution - a fee may apply. Refer [Fees and Limits Guide](#) for further information.

We may contact you to confirm these transfer details

Name of Bank: \_\_\_\_\_ Branch Location: \_\_\_\_\_

BSB Number: \_\_\_\_\_ Account Number: \_\_\_\_\_  
(Consists of 6 digits) (Maximum of 9 digits)

Account Name: \_\_\_\_\_

Reference: \_\_\_\_\_

Cheque posted to my membership mailing address – a fee may apply. Refer [Fees and Limits Guide](#) for further information.

I wish to make a positive difference to the lives of individuals and their families by donating all remaining funds in my account/s to charity, by way of the Heritage Bank Charitable Foundation. I understand my final statement/s can be used as evidence of my donation for tax purposes.

To learn more about the Foundation's work go to [www.heritagecharitablefoundation.org.au](http://www.heritagecharitablefoundation.org.au)

## Final Statement/s

If you have closed all of your accounts, you will receive a final statement for each account by post to your mailing address.

If you have eStatements enabled and you are not closing all of your accounts, your final statement will be available through Internet Banking.

If you've closed all of your accounts and require your final statement/s to be emailed, please call our Contact Centre on 13 14 22.

## Declaration

I/ we request that Heritage close the below account/s and acknowledge and agree that:

- I/ we must cancel external payments including direct debits and periodical payments, from the closed account/s. Heritage will reject external payments attempted after closure which could result in external dishonour or other fees for which I am/we are liable. Refer to Heritage Guide to Deposit Products for further information;
- If I/we close the account that our Visa Debit/ Eftpos card is linked to, and there are no other available accounts to link the card to, then the card will immediately cancel and further transactions will be dishonoured;
- If I/we close an account with a cheque facility, then any cheques presented after closure will be dishonoured;
- If I/we close the last account/s on my/ our membership, then, any shares in Heritage and People's Choice Limited held by me/ us will be redeemed and my/our membership may be cancelled without any further action by or notification to me/us and access to Heritage Online and Heritage Access Line will cease;
- Heritage may charge any debt/ fees/ charges owed to Heritage to the credit balance of my/ our deposit account/s or to any dividend, interest, bonus or rebate payable to me/ us;
- If I/we close any Visa Credit Card then all parties to the card must sign form. Before this Request can be actioned, the account must be paid out in full. To obtain a payout figure, please contact Heritage on 13 14 22; and
- Any credit facility closed cannot be reopened and must be reapplied for.

## Signatures

Authorised account holder 1 Signature: \_\_\_\_\_

Authorised account holder 2 Signature: \_\_\_\_\_

Authorised account holder 3 Signature: \_\_\_\_\_

Authorised account holder 4 Signature: \_\_\_\_\_

## Return details

Please return to the address below or visit your local branch:

Heritage Bank – Banking Services  
PO Box 190, Toowoomba QLD 4350

OR via email:

Email: [info@heritage.com.au](mailto:info@heritage.com.au)

If you have any questions or would like further information:

Phone: 13 14 22

Website: [www.heritage.com.au](http://www.heritage.com.au)

## Branch use only

Signature verified

Processed by

Verified by