

DECEASED ESTATE PAYMENT INSTRUCTIONS AND AUTHORITY



When to use this form

This form is to be used to outline the payment instructions for a deceased estate. It needs to be completed and signed by all appointed executor(s) or administrator(s) of the deceased estate.

Estate account closing details

Estate of _____

I/We _____

and _____

and _____

and _____

as executor(s)/administrator(s) for the above named estate, acknowledge and agree to the combining of account balances prior to payout and authorise Heritage Bank Limited to close ALL the following accounts held on behalf of the deceased:

Account Number	Account Name
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Disbursement details

Please disburse all surplus proceeds in the following manner:

Bank cheque payable by mail to:

Estate of _____

Address _____

_____ State _____ Postcode _____

Transfer to Heritage Bank 'Estate of...' account:

Account number _____ \$ _____

Note: If you choose this option you must open a Deceased Estate Account with Heritage.

Transfer to Solicitors Trust Account / Estate Account with External Financial Institution:

Account name _____

Financial institution _____

BSB _____ - _____ Account number _____

Executor(s)/administrator(s) signature

Signature _____ Date _____

Signature _____ Date _____

Signature _____ Date _____

Signature _____ Date _____

Please return completed form to:
Heritage Bank
Deceased Estates
PO Box 190
Toowoomba Qld 4350